

# Production Supervisor (full time)

- Location: Orange, CA, 92868
- To apply, please submit resume application to:  
[HR@Statek.com](mailto:HR@Statek.com)



## Responsibilities:

- Supervise and train production operators, directly and through assistant or leads
- Train assistants or leads in supervisory and leadership skills
- Schedule effective production flow in assigned area
- Maintain productivity levels established for each process
- Ensure procedures are followed to meet established quality/quantity criteria
- Interface with Engineering regarding equipment and process malfunctions and/or improvements
- Interface with Quality regarding inspection steps, criteria and audits
- Maintain safe and healthful work conditions/safety policies
- Recommend as appropriate: hires, evaluations, promotions, terminations and disciplinary action
- Control all department records, inventories and supplies
- Inform department members of any Company policy changes
- Ensure compliance with all company and departmental policies and procedures
- Ensure compliance with all safety requirements

## Minimum Requirements:

- AS degree or work experience combined with current enrollment in formal Study Program toward degree. Preferred BS/BA
- 3-5 years of experience in production leadership
- Excellent communications skills (written and verbal)
- Understand mechanical and electrical machine operations
- Understand process and product flow in the assigned functional area
- Familiarity with SPC and ISO concepts and tools
- Basic computer skills with both Microsoft Office and MRP (Expandable) software
- Effective supervisory skills including interpersonal communications
- Must be a US person

## Benefits for Full-Time Employees

- Excellent Health Benefits: Medical, Dental, Vision
- Company Paid Life Insurance Coverage – (Basic Life & AD&D)
- 401(k) Plan with employer match
- Paid Vacation and Sick Time
- 10 Paid Holidays per year
- Rewards & Recognition
- Clean, air-conditioned, friendly working environment

## **About Statek**

Statek Corporation was the first to use semiconductor technology such as photolithography, chemical etching and micromachining to manufacture quartz resonators in wafer form. Today, Statek remains at the forefront of innovation in the design, development and manufacturing of highly reliable, ultra-miniature quartz-based frequency control products. The dedication of our employees is the cornerstone of our success. We advance and accelerate our ability to create meaningful innovations with the right people on our team.